

# A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways  
Professional Services Procurement Bulletin 2013-02  
Pendleton / Campbell US 27 / 6-189.00 & 6-8706.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

## **I. PROJECT DESCRIPTION**

County – Pendleton and Campbell

Route – US 27

Item No – 6-189.00 & 6-8706.00

Project Description – Reconstruct US 27 from Butler in Pendleton County to South of KY 154 in Campbell County.

## **II. PROJECT INFORMATION**

Project Manager – Mike Bezold, P.E.

User Division - Highway Design

Approximate Fee – \$1,000,000

Project Funding – State Priority Funds (SPP)

Project Length – 3.4 miles

## **III. PURPOSE AND NEED**

US 27 is the major route for freight into and out of Pendleton County, and is the most direct route to the population centers of Cincinnati and Lexington. Despite the addition of truck climbing lanes there are deficiencies in shoulder width, access management, intersection sight distance, or vertical alignment. Reconstruct US 27 to current design standards.

This project may be advanced to Final Roadway Design, with a Contract Modification. The selected consultant may then be required to provide engineering services to perform Final Roadway Design.

## **IV. DBE REQUIREMENT**

None

## **V. SCOPE OF WORK**

The selected consultant will be required to provide engineering services to perform Preliminary Engineering Services, including the preparation of any design studies, drainage design, right of way plans, traffic control plans, and cost estimates as necessary to complete Preliminary Engineering Services for this project.

## **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

## **VII. AVAILABLE STUDIES**

[DNA Study - US 27 - Butler to KY 154 - Campbell - 6-189.00 6-8706.00](#)

## **VIII. METHOD OF DESIGN**

The selected consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services for all projects.

## **X. PHOTOGRAMMETRIC SERVICES**

The Department will be responsible for obtaining the aerial photography and will furnish manuscripts on computer disks in DGN format.

## **XI. STRUCTURE DESIGN**

The selected consultant shall do the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Selected Consultant. Prequalification in the area of structure design is required to be identified in the Consultant's Response to Announcement.

## **XII. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for this project.

## **XIII. TRAFFIC**

The Department will provide all the necessary traffic projections and related information required for this project.

## **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design

### **STRUCTURE DESIGN**

- Structure Design – Spans Under 500'

#### **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • September 10, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • September 17, 2012

SECOND SELECTION COMMITTEE • October 1, 2012

PRE-DESIGN CONFERENCE • October 15, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • November 5, 2012

CONTRACT NEGOTIATIONS • November 19, 2012

NOTICE TO PROCEED • January 7, 2013

#### **XVI. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE MEETING • July 1, 2013

PRELIMINARY LINE AND GRADE DES • August 1, 2013

RIGHT OF WAY PROGRAMMED • December 2013

FINAL PLANS & CONSTRUCTION REVIEW • 2014

UTILITIES PROGRAMMED • 2015

CONSTRUCTION LETTTING • 2016

#### **XVII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVIII. SELECTION COMMITTEE MEMBERS**

1. Mike Bezold, P.E., User Division
2. Jim Simpson, P.E., User Division
3. Diana Radcliffe, P.E., Secretary's Pool
4. John Moore, P.E., Secretary's Pool
5. Brad Rister, P.E., Governor's Pool

